



THE UNITED REPUBLIC OF TANZANIA  
**TANZANIA INSURANCE  
REGULATORY  
AUTHORITY**

**TIRA HEAD OFFICE**  
LAPF HOUSE, 5th Floor, Makole Street,  
P.O. Box 2987,  
**DODOMA, Tanzania.**  
Tel: +255 26 2321180  
Fax: +255(026)2321180  
Email: coi@tira.go.tz  
Website: www.tira.go.tz

**December 3, 2019**

**CIRCULAR NO. 84/2019**

**A CIRCULAR TO ALL FOREIGN REINSURANCE COMPANIES AND  
REINSURANCE BROKERS**

**APPLICATION FOR RENEWAL OF ACCREDITATION FOR THE YEAR 2020**

The application for renewal of accreditation is to be made in the prescribed **Form No. 5(a)** available on TIRA's website ([www.tira.go.tz](http://www.tira.go.tz)) and at the office of the Commissioner of Insurance.

All foreign reinsurers and reinsurance brokers seeking to transact insurance business with Tanzanian registered insurers must earn an Accreditation Clearance Letter from TIRA which will be issued to successful applicants upon:

- a) Making a formal application to TIRA for acceptance as an accredited reinsurer/reinsurance broker;
- b) Providing documentary evidence on the following:
  - I. Credit rating by a reputable rating agency;
  - II. Audited financial statements for the previous 3 years; and
  - III. Any other relevant information.
- c) Payment of annual accreditation fee (USD 10,000 for a reinsurer and USD 5,000 for a reinsurance broker. The fee must be deposited through Government Electronic Payment Gateway (GEPG), the control numbers shall be issued by our accounting department.

**Please send us copy of issued receipts as proof of payment as soon as you deposit the money.**

**Zanzibar Office:**

TIRA House, Kilimani Street, P.O. Box 133 Zanzibar, Tel: 255 (024) 2237271, Fax: 255 (024) 2237272, Email: dcoi@tira.go.tz

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**Dar es Salaam Sub-Office**  
TIRA House, Block 33, Plot No. 85 2115,  
Mwendem Street,  
P.O. Box 9892, Dar Es Salaam,  
Tel: 255(022)2132537 2116120 2116131,  
Email: coi@tira.go.tz

**Lake Zone**  
5th floor, PPF House, Kenyatta Road  
P.O. Box 114, Mwanza,  
Tel: 255(028)2506000  
Email: lake@tira.go.tz

**Northern Zone**  
NSSF Building Kaloleni, 5th Floor,  
P. O. Box 15468, Arusha,  
Tel: 255(027)2520017,  
Email: northern@tira.go.tz

**Southern Highlands Zone**  
N.H.C Lupa Way 5, 2nd Floor,  
P.O. Box 1618 Mbeya,  
Tel: 255 252957324  
Email: southern@tira.go.tz

## **Submission of the Application**

It is suggested that the application be sent by a registered mail or through the following emails [leah.mwakanosya@tira.go.tz](mailto:leah.mwakanosya@tira.go.tz) and [gladness.lemma@tira.go.tz](mailto:gladness.lemma@tira.go.tz)

Yours Sincerely



**Dr. Mussa C. Juma, ACII**  
**Chartered Insurance Practitioner**  
**COMMISSIONER OF INSURANCE**